



## **Privacy Statement concerning the treatment of personal data – Information document according and for the effect to the article 13, D. Lgs. June 30, 2003, No. 196 - Privacy Policy**

In compliance with D.Lgs. June 30, 2003, No. 196 (Privacy Code) and subsequent changes, we hereby supply you all due information concerning the purposes and methods for your personal and sensitive data processing in our possession.

This statement is not valid for other web sites which might be visited through links contained on all the web sites of data controller's domain name. The data controller shall not be considered responsible for third parties' web sites.

This statement is pursuant to art. 13 of the legislative decree n. 196/2003 - Code regarding the protection of personal data. This statement is prompted by Recommendation no. 2/2001 that the European authorities for the protection of personal data, joined by the Group established from the article 29 of Directive no. 95/46/EC, adopted on 17 May 2001 to establish minimum requirements for collecting personal data on-line, and, in particular, the manner, timing and nature of the information that data controllers must supply to users when they connect to web pages, regardless of the purpose of the link, and under the provisions of Directive 2002/58/EC, as revised by Directive 2009/136/EC, with regard to Cookies.

**1. DATA CONTROLLER**, pursuant to Article 28 of Privacy Code, is **SELECTIVA SPA, S.S. N° 10 per Genova, km 98 - ALESSANDRIA** in the person of legal representative.

### **LOCATION OF DATA PROCESSING**

The processing related to the web services of this site are performed at the headquarters of the Data Controller and physically by Host site, and are only performed by their staff, person in charge of the processing, and any external parties for maintenance or updating of website pages.

### **2. TYPES OF DATA PROCESSED**

#### ***Personal data and identification.***

Personal data, any information concerning a natural person, identified or identifiable, even indirectly, by reference to any other information including a personal identification number, identification data, personal data that allow direct identification (for example name, surname, date of birth, address, e-mail address, phone number, etc ...).

#### ***Any sensitive data.***

The personal data allowing the collection of racial or ethnic origin, religious beliefs, philosophical, political opinions, membership of political parties, unions, associations or organizations of religious, philosophical, political or trade union nature, as well as personal data disclosing health and sex life;

#### ***Any judicial data***

The personal data allowing the collection of measures referred to Article 3, paragraph 1, letters from a) to o) and from r) to u), of Presidential Decree no. 313 of November 14, 2002, relating to criminal record office, the register of offence-related administrative sanctions and the relevant current charges, or the status of being either defendant or the subject of investigations pursuant to Sections 60 and 61 of the Criminal Procedure Code.

#### ***Data deriving from the user's navigation.***

During their normal operation, the computer systems and software procedures used to operate this website acquire some personal data whose transmission is implicit in the use of *internet* communication protocols. These pieces of information are not collected to be associated with identified interested parties, but by their very nature could allow to identify users through elaborations and associations with data held by third parties. This data category shall cover: IP addresses or domain names of computers used by users who connect to the Site, the URI-mapped addresses (URI stands for *Uniform Resource Identifier*) of the requested resources, the time of the request, the method used in submitting the request to the server, the size of the file obtained in reply, the numerical code indicating the status of the reply given by the server (successful, error, and so on) and other parameters relating to the operating system and to the computing environment of the user.

#### ***Data provided voluntarily by the user***

The optional, explicit and voluntary sending of electronic mail to the addresses indicated on this site and / or completion of data collection forms, involves the subsequent acquisition of the sender, necessary to respond to requests, and for any other personal data entered.

### **Cookies**

Please, consult the Cookies Policy at this [link](#)

### **3. PURPOSE OF DATA PROCESSING FOR WHICH YOU GRANT CONSENT WHERE REQUIRED (Section 23, D. Lgs. 196/03.)**

Voluntarily-provided personal and sensible/judicial data shall be processed for following purposes by **Selectiva Spa** and/or other Companies of the Group, unless otherwise notified:

- The purpose of personal recruitment , enforcement of any contractual relationship ;
- For the formalization of the application , in order to possible selection ;
- To comply or ensure compliance with specific obligations or to perform specific tasks required by laws, from regulations or collective agreements , or Community legislation, in particular for the purposes of compliance with the legislation on social security and assistance, including financial statements, or in terms of hygiene and safety in the workplace or elsewhere, as well as taxation, health care, law and order and public safety.

The Data Controller reserves to remove from its archives the received data, where these , after an inspection , prove to be inaccurate , incomplete or outdated and may also request additional information necessary to inform the selection of personnel. The processing and the forwarding of the data may also relate to the category of data called sensitive and / or judicial. In this case, the person concerned shall authorize the treatment.



#### **4. METHODS OF DATA PROCESSING – DATA RETENTION**

The personal data will be carried out by electronic, automated and / or manual, with methods and tools to ensure maximum security and confidentiality, by persons authorized to do so in compliance with the requirements of Art. 31 and following D. Lgs 196/03. The data will be kept for a period not exceeding the purposes for which the data were collected and subsequently processed.

#### **5. AMBIT OF COMMUNICATION AND DISSEMINATION**

All personal data obtained will be treated confidentially and will not be disseminated. Your data may be shared with any company doing business with **Selectiva Spa**, also abroad within the European Union, in accordance with and within the limits of art . 42 of Legislative Decree no . N . 196/2003. The data may be disclosed to third parties in the following categories :

- entities that provide services for the management of the information system used by **Selectiva Spa** and the telecommunications networks (including e-mail);
- Group companies (Paglieri Spa);
- entities that provides service for personell recruitment, within relationships of support and advice;
- competent authorities who enforce the law and/or regulations promulgated by public bodies, on request.

The above mentioned entities shall act as Responsible for the Data Processing or may perform their tasks fully independently, as if they were the Data Controllers. The list of data processors is constantly updated and it is available at **Selectiva Spa's** headquarters.

#### **6. NATURE OF UNDERWRITING AND REFUSAL**

Apart from that specified for navigation data, the user is free to provide personal data. The data provided for paragraph 1 is optional but necessary. Their absence can make it impossible to fulfill the request or to use the services of the holder of the treatment.

#### **7. RIGHT TO ACCESS PERSONAL DATA AND OTHER RIGHTS**

You shall exercise your rights in accordance with Legislative Decree No. 196 dated June, 30th 2003 Sections 7, 8, 9 and 10, by contacting the Data Controller, **Selectiva Spa**, t.i. our Company, by contacting our headquarters or by sending an email at [privacy@selectiva-spa.it](mailto:privacy@selectiva-spa.it).

You have the right, at any time, to obtain confirmation of the existence of the data and to know its content and origin, verify its accuracy or request its integration or updating, or correction ([Article 7 of the Code regarding protection of personal data](#)).

For the purposes of this Article you shall excercise the right to request cancellation, transformation into anonymous form or blocking of the data processed in violation of the law, and oppose any case, for legitimate reasons, to their treatment.

When contacting the owner please provide the e-mail address, your name, address and / or telephone numbers, in order to enable the correct handling of your request.

#### **8. CHANGES TO THE PRIVACY STATEMENT**

The data controller reserves the right to modify, update, add or remove portions of the current Privacy Statement at his discretion and at any time. We encourage you to periodically review this page for the latest information on our privacy practices. To make this review easier for you, our privacy statement will contain the date of the publication on the website. Any use of the site following the posting of changes will constitute your agreement to the same.

#### **9. FACEBOOK SOCIAL PLUGINS AND OTHER SOCIAL NETWORKS**

Our web pages and APPS may contain plug-in of social networks (for example Facebook). If you are accessing one of our web pages with a similar plug-in , the browser connects directly to the servers of the social network and the plug-in is displayed on the screen thanks to the connection with the browser. If an interested user of social networks visit our web pages , while it is plugged in to his account social , personal data may be associated to the account social . Even if you use the functions of the plug-in , the information will be associated with the account social . More information about the collection and use of data by social networks in general , and the rights and ways to protect the privacy of the person in this context , are present in the pages of social networking account on the protection of data. If he does not want to associate with a visit to our web pages to his social account, you have to log-off from the social network , before visiting them .

##### ***Details on the processing of personal data and on the services provided by third parties***

The Personal Data are collected for the following purposes and using the following services :

-Interaction with social networks and external platforms . These services allow you to make interactions with social networks , or other external platforms . The interactions and information acquired are in any case subject to the User's privacy settings relating to each social networks . In case you have installed an interaction service with social networks , it is possible that , even if the users do not use the service, the same collect traffic data about the pages in which it is installed .

For example:

##### **Button "Like" and social widgets from Facebook (Facebook)**

The button " Like" and the social widgets from Facebook are services of interaction with the social network Facebook, provided by Facebook Inc.

Personal data collected : Cookies and navigational data and use. Place of Processing: USA - Privacy Policy